

GENERAL CLEANING

Checklist



FOR _____

LOCATION _____

DATE OF SERVICE _____

CREW NAME _____

KITCHEN

- Stove Top and Range Hood Exterior
- Cabinet Front Exteriors, Handles, Pulls
- Oven Front Exterior
- Microwave Interior/Exterior
- Refrigerator Exterior, Wine Refrigerator Exterior (if applicable)
- Dishwasher Front, Sides
- Exterior of Small Appliances
- Countertops, Sinks, Backsplash, Faucets
- Ceilings for Cobwebs
- Patio Doors Inside and Out, Window Behind Sink (if applicable)
- Blinds, Windowsills
- Light Fixtures
- Vacuum, Wash Floors Including Pantry
- Eat-In Dining Table, Chairs, Barstools
- Garbage, Recycle

BATHROOM

- Tub/Shower Enclosure, Glass Doors, Mildew, Soap Scum Removal
- Only Damp Wipe Tub if Unused
- Countertops, Sinks, Backsplash, Faucets
- Countertop Accessories, Straighten Towels
- Vanity Mirror Glass
- Toilet Interior/Exterior, Calcium Deposit Removal, Fold TP
- Cabinet Front Exterior, Handles, Pulls
- Ceilings for Cobwebs
- Baseboards
- Vacuum and Wash Floors
- Vacuum Master Closet (if applicable)
- Garbage, Recycle
- _____
- _____
- _____

BEDROOMS

- Furniture, Headboard
- Doors, Knobs, Trim, Baseboards
- Make Bed (linen change is extra)
- Lamps, Shades, Accessories
- Blinds, Windowsills
- Pick Up (only if agreed upon inception of service)
- Clean Mirrored Doors (if applicable)
- Vacuum Floors Including Accessible Closets, Wash Floors (if applicable)
- Garbage, Recycle
- _____
- _____

LIVING AREA, OFFICE, GYM

- Blinds, Windowsills
- Furniture, Built-Ins, Picture Frames
- Exercise Equip (if applicable)
- Desk Work Areas (not to Disturb Papers)
- Spot Clean Windows for Finger and Pet Prints
- Pet Hair on Furniture, Dog Beds
- Clean Electronics with Electronic Safe Cleaner
- Ceilings for Cobwebs
- Pick Up (only if agreed upon inception of service)
- Vacuum, Wash Floors
- Garbage, Recycle
- Garbage and Recycle Removal

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Checklist



ENTRY, HALL, STAIRWELL

- Front Door and Transom Glass (if applicable)
- Furniture, Accessories, Picture Frames
- Stair Railing
- Ceilings for Cobwebs
- Vacuum Including Stairs, Wash Floors
- _____
- _____
- _____
- _____
- _____
- _____

LAUNDRY, MUDROOM

- Washer and Dryer Tops, Sides (if applicable)
- Cabinet Fronts, Open Shelving
- Countertops, Sinks, Faucets (if applicable)
- Blinds, Windowsills
- Ceilings for Cobwebs
- Doors, Baseboards, Knobs
- Vacuum and Wash Floors (special attention behind door)
- Garbage, Recycle
- Floor Around Litter Box (no changing litter boxes or cleanup of pet messes)

EXCLUSIONS

- No Carpet Cleaning
- No High Ledges or Chandeliers
- No Exterior Windows
- No Garage Cleaning
- No Garbage, Recycle Haul Away
- No Litter Boxes or Cleanup After Pets
- No Interior Fireplace or Woodstove Cleaning
- No Furniture Moving
- No Ceilings Over 12'
- No Ladders Over 6'

ADDITIONAL SERVICES *Fees Apply*

- Carpet Cleaning
- Clean Picture Glass, Mirrors, Accessories
- Grout Stain Removal and Heavy Mildew Treatment
- Damp Wipe Interior Closet Shelving
- Linen Change, Laundry Service
- Empty/Load Dishwasher/Hand Wash Dishes
- Oven Interior Cleaned (indicate if self-clean)
- Inside Refrigerator, Freezer
- Clean Grates Under Range Hood

NOTES